



### **HTSB New Policy Highlights**

The Hawaii Teacher Standards Board adopted these new policies and procedures since July 1, 2010:

#### **Licensing:**

- Renewal, payment and the license applications were deployed on the online licensing system;
- Amended expiration date of licenses to June 30 as they are issued and renewed for continuity;
- Approved an alternative route to licensure for a standard Career and Technical Education license requiring the minimum of an associate's degree and multiple options for content expertise;
- Approved a continuing agreement with the National Association of State Directors of Teacher Education and Certification (NASDTEC) Interstate Agreement;
- Defined and implemented the license renewal audit process;
- Provided Hawaii DOE teachers alternative ways to verify teaching experience for renewal;
- Provided out of state teachers additional options for submitting license documentation to facilitate mobility and support the Board's call to work toward full reciprocity;
- Accepted full state reciprocity for teachers licensed for the first time in other states since July 1, 2006;
- Recognized the Provisional License as a full state license, meaning it may be used as one of the requirements for teachers to attain Highly Qualified status;
- Enabled teachers to print a copy of the official online license;
- Transitioned from multiple options to two payment options for license and renewal fees, either payment in full or a yearly fee for the life of the license;
- Added fifty-seven new World Language fields;
- Provided for a "forfeited" status for license holders who are delinquent in fee payments rather than suspension of the license, eliminating the need for a reinstatement hearing and reporting to the National Association of State Directors of Teacher Education and Certification (NASDTEC) Clearinghouse;
- Approved changes to the following Hawaii license fields and levels:
  - Change of Early Childhood, Middle Level and Secondary License Levels:
    - Middle level license levels were changed from 5-9 to 6-8;
    - Secondary license levels were changed from 7-12 to 6-12.
    - Added the Early Childhood Education level of PK-K.
  - Addition of the following P-12 Levels to Existing License Fields:
    - Hawaiian Language Immersion P-12
    - Special Education P-12
    - SPED – Deaf/Hard of Hearing P - 12
    - SPED - Mild/Moderate P – 12
    - SPED - Orientation and Mobility P-12
    - SPED - Orthopedically Handicapped P-12

- SPED - Severe/Profound P - 12
    - Teaching English to Speakers of Other Languages P-12
  - Addition of the following science fields:
    - Biology 6-12
    - Chemistry 6-12
    - Earth and Space Science 6-12
    - Environmental Science 6-12
    - Marine Science 6-12
    - Physics 6-12
  - Addition of the following social studies fields:
    - Economics 6-12
    - Geography 6-12
    - Government/Political Science 6-12
    - History 6-12
    - Psychology 6-12
    - Sociology 6-12
  - The following three fields are adopted but may only be issued to teachers who hold a current, valid Hawaii license, have three years of satisfactory teaching experience and meet any additional requirements to add a new license field:
    - Literacy Specialist
    - Online Teaching
    - Teacher Leader
- Detailed implementation for the collection of fines for teaching in Hawaii public schools without an active license:
  - Any teacher, school librarian or school counselor holding an expired or forfeited license and practicing the profession of teaching in a Hawaii Department of Education or Charter School will be assessed a fine of \$500;
  - These licensees must pay the fine prior to renewal of their license;
  - An employer of any teacher, school librarian or school counselor holding an expired or forfeited license and practicing the profession of teaching in a Hawaii Department of Education or Charter School will be assessed a fine of \$500 for each violation.
- Approved a direct process for Hawaii educator preparation programs to report teacher candidate verification of basic skills and content knowledge, so that when an EPP reports to HTSB that a candidate has completed their program they are ready to be licensed;
- Added the Career and Technical Education (CTE) license field of Health Services and Health Services Vocational;
- Added the following license levels to existing license fields:
  - K-6 and K-12 to the CTE fields;
  - P-3, K-6 and 6-12 to the field of Reading Specialist;
  - K-6 and 6-12 to the field of School Librarian;
  - P-3, K-6, 6-12 and K-12 to the field of Literacy Specialist;
  - K-6, 6-12 and K-12 to the field of Online Teaching.

**Legislative:****Statute:**

- Revised language regarding board member terms; CTE licensing; policies for alternative pathways to licensure; extending the Advanced License to ten years; penalty language;
- SB2331 SD2 HD1 was approved by the Governor after passing through both houses of the Legislature. This bill clarifies the HTSB nomination process and the requirements of the Charter School Commission and Charter School Governing Boards in reporting licensees and emergency hires to HTSB.

**Administrative Rules:**

- Drafted language to provide for delegation of powers to Executive Director to grant initial and renewed licenses, added fields and permits when all criteria have been met;
- Revised language concerning the audit of license renewals;
- Completely revamped Hawaii Administrative Rules and added a section to govern approval of educator preparation programs.

**Teacher Standards:**

- Convened a Focus Group to submit feedback on the Interstate Teacher Assessment and Support Consortium (InTASC) Model Core Teaching Standards.
- Adopted the revised Interstate New Teacher Assessment Consortium Standards for teachers and added the requirement to include Native Hawaii history and culture in Standard 2d;
- Adopted new Librarian Performance Standards, based on the American Library Association (ALA) and American Association of School Librarians (AASL) standards;
- Adopted School Counselor Performance Standards, based on the American School Counselor Association (ASCA) National Model;
- Adopted the Council for Accreditation of Educator Preparation (CAEP) unit standards, which will be used to review Hawaii programs undergoing national accreditation.

**Teacher Education:**

- Revised the definition of alternative teacher preparation program and alternative route to licensure;
- Broadened national review of SATEP to include accreditation by a national teacher education accrediting body approved by the U.S. Department of Education;
- Approved a State Agreement with the Teacher Education Accreditation Council (TEAC);
- Approved a Letter of Intent from Leeward Community College to seek SATE Approval for a Career and Technical Education Program;
- Approved a Letter of Intent from iTeachUS to seek SATE Approval for programs in the Arts, Early Childhood Education, Elementary Education, English, Health, World Languages, Mathematics, Music, Physical Education, Reading, Science, Social Studies, Special Education and Speech;

- Approved a Letter of Intent from the University of Phoenix-Hawaii to seek SATE Approval of an Elementary Education Program;
- Approved a Letter of Intent from Teach for America-Hawaii to seek SATE Approval for Elementary Education, Secondary Core Subjects: Mathematics, English, Science, Social Studies.
- Approved the following new teacher preparation units and programs:
  - Teach for America:
    - Elementary Education K-6;
    - English 7-12; Mathematics 7-12; Science 7-12; Social Studies 7-12; World Languages 7-12;
  - iTeachHawaii:
    - Health K-6, 7-12 and K-12;
    - Physical Education K-6, 7-12 and K-12;
    - English 7-12; Mathematics 7-12; Science 7-12 and World Languages 7-12;
    - Special Education PK-3, K-6, 6-8, 6-12, K-12, P-12
    - TESOL PK -3, K-6, 6-8, 6-12, K-12
    - Elementary Education K-6
  - University of Phoenix-Hawaii:
    - Elementary Education K-6;
  - Chaminade University of Honolulu:
    - Childhood PK-K Teacher Education Program
    - Special Education K-6 and 6-12;
  - University of Hawaii-Manoa
    - Literacy Specialist
- The following decisions were approved regarding continuing Hawaii preparation programs:
  - Kaho`iwai, formerly Halau Wanana Indigenous Center for Higher Learning, became the first culturally based educator preparation program to complete TEAC national review;
  - Hawaii Pacific University obtained TEAC accreditation;
  - University of Hawaii-West Oahu attained NCATE accreditation;
  - University of Phoenix-Hawaii attained NCATE accreditation;
  - University of Hawaii-Manoa attained continuing NCATE accreditation;
  - iTeach-Hawaii attained NCATE accreditation;
  - The following are all candidates for national accreditation:
    - BYU-Hawaii
    - Chaminade University, both the Education and Behavioral Sciences Divisions;
    - Leeward Community College;
    - Teach for America;
    - University of Hawaii-Hilo;
- Revised and streamlined the preparation program review process for new units and programs;
- Adopted a process for out of state teacher preparation programs with a physical or virtual presence in Hawaii to register with HTSB;
- Approved multiple ways for teacher candidates to demonstrate proficiency in teaching performance prior to preparation program completion and recommendation for licensure, including:
  - Completion of student teaching, internship and/or residency;
  - A combination of work experience and observation by the preparation program;
  - Passing a performance assessment adopted by HTSB in combination with other requirements of the program;

- Realigned the preparation program's annual report to streamline the reporting process to integrate both state and federal requirements;
- Student teaching experience in K-12 programs was clarified:
  - Candidates shall be placed in student teaching settings at the appropriate grade levels and in the subjects or school roles (e.g., school counselor, school librarian) for which they are seeking a license.
  - Candidates who enter a program which leads to a K-12 or P-12 license on or after January 1, 2014 must have separate student teaching experience at every level for which they will be recommended for licensure, including:
    - Early Childhood PK-3;
    - Elementary K-6;
    - Secondary 6-12.
- HTSB was one of the first states to sign the newly created Council for Accreditation of Educator Preparation (CAEP) agreement. CAEP replaced NCATE and TEAC, the previous national accrediting bodies for teacher education providers, on July 1, 2013. CAEP review for Hawaii units and programs will offer the following options:
  - Unit review:
    - Continuous Improvement
    - Inquiry Brief
    - Transformation Initiative
  - Program review:
    - Specialized Professional Associations (SPA) review
    - CAEP review with feedback
- HTSB approved use of a pre-service performance assessment for use by Hawaii preparation programs.
  - Two assessments were approved:
    - edTPA, developed by Stanford and supported by AACTE
    - Educational Testing Service Praxis Performance Assessment for Teachers, developed by ETS
  - The implementation timeline is:
    - No later than July 1, 2019, all Hawaii Education Preparation Providers must implement a pre-service performance assessment approved by HTSB for all teacher candidates;
    - Effective July 1, 2020, candidates must pass a pre-service performance assessment approved by HTSB prior to being recommended as a program completer by their Hawaii preparation program;
    - Effective immediately, programs may use a pre-service performance assessment approved by HTSB as a component to recommend candidates for licensure using alternative routes to licensure adopted by HTSB.
- Modified the state approval review process for indigenous teacher education programs so that the World Indigenous Nations Higher Education Consortium (WINHEC) can participate in a joint state/WINHEC review process;
- Granted a three year extension of state approval to Hawaii units with national accreditation in order to allow time for CAEP to become nationally recognized by the US Department of Education and account for the subsequent backlog of reviews;

## Licensure Testing:

- The Composite Score for PPST was eliminated for tests taken after July 1, 2011, meaning all teacher candidates and licensure applicants must pass the basic skills tests taken instead of using the composite score which contained non-passing scores;
- Discontinued the use of the Praxis Social Studies Content Test for Hawaiian Studies 7-12 licensure. Candidates recommended for Hawaiian Studies 7-12 *and* Social Studies 7-12 will continue to be required to submit passing score for the Social Studies Content Test;
- Required all teacher candidates to meet basic skills requirements *prior to* admission to SATEP ;
- Required all teacher candidates to meet content expertise requirements *prior to* student teaching;
- Participated in Educational Testing Service's ongoing Second Tier Licensure study.
- Added sixty-seven new American Council on the Teaching of Foreign Languages (ACTFL) World Language content tests;
- Approved new options for Basic Skills and Content Knowledge Verification:
  - Basic skills may be verified by one of the following options:
    - Passing scores on basic skills licensure test adopted by the Board in Reading, Writing and Mathematics; or
    - Qualifying scores on SAT Reading and Mathematics sections and passing score on Praxis writing test; or
    - Qualifying scores on ACT Reading and Mathematics sections and passing score on Praxis writing test; or
    - Bachelor's degree awarded by an accredited institution of higher education.
  - Content knowledge may be verified by one of the following options:
    - Passing score on licensure test adopted by the Board in the content field; or
    - National Board for Professional Teaching Standards certification in the content field; or
    - Content major consisting of a minimum of thirty semester hours in the content field for a bachelor's degree awarded by an accredited institution of higher education; or
    - A minimum of thirty semester hours in the content field from an accredited institution of higher education, at least fifteen of which must be upper division level; or
    - A master's, specialist or doctoral degree in the license field awarded by an accredited institution of higher education.
  - Hawaii teacher, school counselor and school librarian programs may use all of these options for entry and student teaching requirements.
- Identified two performance assessments for Hawaii EPPs to use in preparation of teacher candidates: the Stanford edTPA and the ETS Praxis Performance Assessment for Teachers. Programs will be required to implement the assessment of their choice by July 1, 2019 and to require passage of the assessment by July 1, 2020. The HTSB also set a passing score for the Stanford edTPA, a performance assessment, for use in the alternative route to licensure

## **Work Groups:**

Convened the following Work Groups composed of educators, preparation faculty, DOE and Charter School representatives to make recommendations to the HTSB on the following topics:

- World Languages
- Clinical Experience
- InTASC Teacher Standards Review Panel
- School Librarian Performance Standards Review Panel;
- School Counselor Performance Standards Review Panel;
- Hawaiian Standards, Licensure and Program Review Panel;
- Licensure Fields and Levels.

## **Operational:**

- Revised the HTSB committee structure from 6 committees to 4 to better focus on essential functions;
- Fully deployed the online licensing system;
- Hired a new Executive Director;
- Revised the job description of the two Specialists positions to better align with HTSB internal and external functions;
- Deployed an online customer service survey;
- Began using netbooks for electronic delivery of monthly board meeting materials instead of printing;
- Identified the following essential functions for HTSB:
  - Standard setting;
    - Teacher and other school professional licensure (e.g., counselors and librarians);
    - Teacher preparation programs
  - Licensing;
    - Issuing and renewing licenses and permits;
    - Professional fitness requirements for licensing and renewal;
    - Licensure testing;
    - Contested cases for license denial and license discipline;
  - State Approval of Teacher Education;
    - Provisional reviews;
    - Coordination of onsite and electronic visits;
    - Title 2 Reporting;
  - Professional development related to the board's teacher performance and teacher preparation program standards;
    - Accreditation processes;
    - National Board for Professional Teaching Standards
- Approved the move to self-sufficiency, effective FY2013;
- Clarified procedures for professional fitness hearings before a board Hearing Panel and handling of hearing documents;
- Approved termination of the HTSB's Board Room, Suite 201B, as a cost-saving measure;
- Developed the procedure and timeline for evaluation of the Executive Director;

- Completed a realignment of the HTSB website to be more user friendly and completely integrated with the online licensing system;
- Allowed licensees to make yearly payments directly to HTSB in addition to payments accepted by the online licensing system;
- Identified priorities for HTSB's Executive Director under the EMCP Performance Evaluation System;
- Approved deployment of a mobile app developed by Hawaii Information Consortium (HIC) at no cost to allow public lookup of HTSB issued licenses via mobile devices;
- Updated the HTSB By-Laws to reflect changes in membership as required in statute and to conform language to current usage;
- Revised the HTSB specialist positions to support a team approach to licensure evaluation and customer service support.